

PERSONNEL COMMITTEE

2.00 P.M.

30TH JULY 2014

PRESENT:- Councillors Paul Gardner (Chairman), Shirley Burns, Caroline Jackson, Margaret Pattison, Sylvia Rogerson and David Smith

Apologies for Absence

Councillor Jane Parkinson

Officers in attendance:-

Suzanne Lodge
Nick Howard
Stuart Hampson
Liz Bateson

Chief Officer (Health and Housing)
Environmental Health Manager
Human Resources Manager
Principal Democratic Support Officer, Democratic Services

1 APPOINTMENT OF VICE-CHAIRMAN

The Chairman requested nominations for the position of Vice-Chairman of the Personnel Committee for the Municipal Year 2014/15.

It was proposed by Councillor Pattison and seconded by Councillor Burns that Councillor Smith be appointed Vice-Chairman of the Personnel Committee for the Municipal Year 2014/15. There being no further nominations, the Chairman declared the proposal to be carried.

Resolved:

That Councillor Smith be appointed Vice-Chairman of the Personnel Committee for the Municipal Year 2014/15.

2 MINUTES

The minutes of the meetings held on 19th and 24th March and 2 April 2014, were signed by the Chairman as a correct record.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 ITEMS OF URGENT BUSINESS AUTHORISED BY THE CHAIRMAN

There were no items of urgent business.

5 EXCLUSION OF THE PRESS AND PUBLIC

Resolved:

That, in accordance with section 100A(4) of the Local Government Act 1972, the press

and public be excluded from the meeting for the following item of business on the grounds that it could involve the possible disclosure of exempt information as defined in paragraphs 1 and 2 of Schedule 12A of that Act.

6 PROPOSED MINOR RESTRUCTURE OF MANAGERIAL RESPONSIBILITIES IN ENVIRONMENTAL HEALTH (Pages 3 - 5)

The Chief Officer (Health & Housing) introduced a report which sought approval from the Committee to a minor restructure of managerial responsibilities within Environmental Health and identified potential opportunities to make efficiency savings, capacity and/or service delivery improvements.

Details of the recommendations, consultation and risk assessment were set out in the exempt report.

Resolved:

That the recommendations highlighted in the report, and set out in a minute exempt from publication by virtue of Paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, be approved.

Chairman

(The meeting ended at 2.40 p.m.)

**Any queries regarding these Minutes, please contact
Peter Baines, Democratic Services - telephone 01524 582074 or
e-mail pbaines@lancaster.gov.uk**

By virtue of paragraph(s) 1, 2 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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